



Team Teaching an Integrated Curriculum

Course Overview and Schedule

This course is designed to prepare basic skills and professional-technical instructor teams to work together to provide low skilled adults the basic and workforce skills they need to succeed along their chosen career pathways. Instructors' collaboration entails communicating effectively to plan and deliver integrated curriculum, and to maintain a balanced, effective partnership. Participants need to complete the *Team Teaching - Models and Practice* self-paced course before starting this one.

Format: Scheduled, facilitated
Estimated Completion Time: 24 hours total
Contact: literacy@worlded.org

By the end of the course, you will be able to

- Plan an integrated course that reflects the priorities and strengths of both instructors
- Use varied team teaching approaches in the classroom, demonstrating collaboration and consideration of diverse perspectives
- Communicate effectively across differences that naturally arise in a working partnership
- Improve your teaching by observing and reflecting on this shared experience with your colleague

Course Completion

To successfully complete this course, the instructor will assess your work based on whether and to what extent you have completed the required assignments and postings in the following modules:

- Developing a Team: 20%
- Course Planning: 20%
- Integrating Instruction: 25%
- Addressing Challenges: 15%
- Reflection and Evaluation: 20%

If you score an 80% or above, you will successfully complete the course and earn a Certificate of Completion.

COURSE SCHEDULE

Module 1

Getting Started

- Required Software and Course Features
- Course Overview and Objectives
- Course Requirements and Planning for Learning
- Identifying Beliefs, Styles, Preferences
- Your Beliefs, Styles, Preferences
- Two Tools for Planning
- Discussion: Introductions
- Summary

Module 2

Developing a Team

- Why Team Teaching?
- Stages of Team Development
- The Beginning Stage
- Getting to Know Content Instructors
- The Compromising Stage
- Negotiation
- The Collaborative Stage
- The Collaboration Process
- Discussion: Team Teaching and Team Development
- Team Assignment: Setting a Completion Goal
- Summary

Module 3

Planning for Success

- Considering Your Systems
- Considering Your Supports
- Considering the Adult Learner
- Adult Learner Needs
- Student Success Skills
- Discussion: Planning for Success
- Defining Course Outcomes
- Defining Integrated Course Outcomes
- Assignment: Writing Integrated Course Outcomes
- Planning Backwards
- Making Your Integrated Syllabus
- Summary

Module 4

Integrating Instruction

- Supporting Student Learning
- Build Community in the Classroom
- The First Day
- Contextualize Instruction
- Contextualize Instruction (continued)
- Scaffold Learning
- Teaching as a Team
- Discussion: Integrating Instruction
- Communication
- Equal Status in the Classroom
- Assignment: Planning to Implement
- Summary

Module 5

Addressing Challenges

- Common Concerns
- Conflict Navigation Strategies
- Being Aware of Our Conflict Styles
- Discussion: Conflict Styles
- Listening to Feedback
- Critical Feedback
- Communicating Feedback
- Discussion: Challenging Situations
- Appreciating the Positive
- Summary

Module 6

Reflection and Evaluation

- Our Reflections
- Discussion: Team Self-Assessment
- Telling the Story
- Using Data
- Sharing Success
- Assignment: Building Your Presentation
- Some Final Reflections

Module 7

Course Completion

- Course Completion

Course Completion Certificate

Course materials are available for one month from the course end date.

Minimum Technical Requirements

World Education's online courses are offered via the Moodle learning management system (LMS) and WebEx Internet conferencing system. To participate in courses, you must have access to a reliable computer with an Internet connection. We recommend a high speed Internet connection. For courses that include Webinar sessions, you must have the ability to be on an Internet-connected computer and a telephone at the same time. We recommend a screen resolution 800×600 or higher. If you are using a mobile device, we recommend that you review these [FAQs from Moodle](#).

System Requirements

Moodle requires that JavaScript, cookies, and Java be enabled in a recommended browser. (Note: Enabled pop-up blockers may interfere with accessing content.) Recommended browsers consist of any standards-supporting browser. Examples are:

- Mozilla Firefox 3 or later
- Safari 3 or later
- Google Chrome 4 or later
- Opera 9 or later
- Microsoft Internet Explorer 7 or later

Additional Plug-ins

Some courses require additional plug-ins to access media and course resources, such as Flash and Adobe Acrobat. You should have the ability to download and install these plug-ins on your computer, or have access to a technical support staff person who can do this for you.